



**Sean Rogan**  
Executive Director

**COMMUNITY DEVELOPMENT COMMISSION  
of the County of Los Angeles**

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**Don Knabe**  
**Michael D. Antonovich**  
Commissioners

**ADOPTED**

Community Development Commission

October 29, 2013

The Honorable Board of Commissioners  
Community Development Commission  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

3-D      October 29, 2013

SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Commissioners:

**ACCEPTANCE OF HOMELESS SERVICE CENTER FUNDS FOR DEVELOPMENT OF  
AFFORDABLE HOUSING  
(DISTRICTS 1, 2) (3 VOTE)**

**SUBJECT**

This letter recommends the acceptance and incorporation of County General Funds, specifically Homeless Service Center Funds from the First and Second Supervisorial Districts, allocated to the Community Development Commission (Commission) by the Board of Supervisors on October 8, 2013. The Commission will use these funds for capital, operating subsidy, services, and administrative costs for the development of permanent housing for homeless families and Transition Age Youth in areas served by both Districts.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Authorize the Commission to accept and incorporate into its approved Fiscal Year 2013-2014 budget up to \$2,325,000 in County General Funds, specifically Homeless Service Center Funds from the First and Second Supervisorial Districts, for capital, operating subsidy, services, and administrative costs for the development of permanent housing for homeless families and Transition Age Youth in the First and Second Districts.
2. Authorize the Executive Director or his designee to negotiate, execute, and if necessary, amend or terminate any documents required for the purposes described above, following approval as to form by County Counsel.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On June 24, 2013, the Board of Supervisors allocated \$15,000,000 from the Community Redevelopment Agency Low and Moderate Income Housing Due Diligence Review (Housing DDR) funds to the Commission, for the development of affordable housing throughout the County. The Commission is conducting a Notice of Funding Availability (NOFA) process to award these funds to qualified affordable housing development projects.

The First and Second Districts have allocated additional bonus funds for this NOFA, which will be awarded to projects serving homeless families and Transition Age Youth.

### **FISCAL IMPACT/FINANCING**

On April 4, 2006, the Board of Supervisors approved an annual allocation of County General Funds (CGF) to each Supervisorial District to fund services, operations, and capital projects for homeless individuals and families. This portion of CGF is known as Homeless Service Center Funds (HSCF).

The First District has allocated \$750,000 in HSCF for projects serving Homeless Families with Children or Transition Age Youth in cities and unincorporated areas represented by the San Gabriel Valley Council of Governments, Gateway Cities Council of Governments, and unincorporated East Los Angeles. The selected projects will receive up to \$712,500, and \$37,500 will be retained by the Commission as an administrative fee.

The Second District has allocated \$1,575,000 in HSCF for capital, operating subsidy and/or service funds for projects located in cities and unincorporated areas within the Second District. The selected projects will receive up to \$1,500,000, and \$75,000 will be retained by the Commission as an administrative fee.

The Board of Supervisors authorized these HSCF allocations within the supplemental budget approved on October 8, 2013. The recommended action authorizes the Commission to accept and incorporate these funds into the approved Fiscal Year 2013-2014 budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

All funds will be awarded as bonus funds to projects receiving capital funding through the Commission's NOFA process. The proposals that score the highest and meet the criteria for these HSCF funds will be recommended for funding. Detailed selection criteria will be included in the NOFA. We will return to your Board with recommended funding awards at the conclusion of the NOFA process, anticipated for February 2014.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The requested actions will provide additional funds to increase the supply of affordable and special needs housing in the County of Los Angeles.

The Honorable Board of Supervisors  
10/29/2013  
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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean Rogan", followed by a horizontal line.

SEAN ROGAN  
Executive Director

SR:lk